

<<Microsoft Office Pro>>

图书基本信息

书名：<<Microsoft Office Project 2007 进阶指南>>

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内容概要

The smart way to learn Microsoft Office Project 2007--one step at a time! Work at your own pace through the easy numbered steps, practice files on CD, helpful hints, and troubleshooting tips to master the fundamentals of working with the latest version of Office Project, including information on the new, easy-to-use scenarios and reporting features. You will learn the essentials for managing time, people, and budgets for projects large and small with Office Project 2007. You will learn how to create a task list and assign resources, fine-tune your project plan, track project progress, and share and publish project information. With STEP BY STEP, you can take just the lessons you need or work from cover to cover. Either way, you drive the instruction, building and practicing the skills you need, just when you need them! Includes a companion CD with hands-on practice files.

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