

<<高级职业英语教师参考书>>

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前言

《高级职业英语》(Advanced Career English)是一套专门针对高职高专学生实际需求而编写的公共英语系列教材。

其编写历经两年之久,经过广泛调查研究,获得了大量客观可靠的数据和访谈笔录,并在此基础上进行了科学的定量和定性分析。

其编写理念是在对用人单位、毕业生、在校生和教师及教学管理部门进行调查的基础上,采取“能力倒推”的方法,即根据调查统计结果筛选出毕业生实际工作岗位所涉及的岗位英语技能点,再根据目标工作岗位群的特征,将这些技能点按照语言教学的客观规律进行科学的编排和语言精加工,整合成具有共性特征的技能模块,从而形成教材的主要架构。

本系列教材依据教育部颁布的《关于全面提高高等职业教育教学质量的若干意见》,遵循“面向社会,针对岗位,强化能力,促进发展”的宗旨,坚持“能力本位、任务驱动、行动导向、教学做一体化”的教学模式和以岗位技能为主线,以职场活动为情景的编写原则,构建“基于工作过程的项目导向”的内容体系,紧扣岗位需求,做到“学中做,做中学”,以“学以致用”、“学以管用”、突出技能训练和全面提高学生完成岗位工作能力为目的。

本系列教材吸收了国内外优秀教材的编写经验,并由外籍专家对语言审定把关,形式新颖,按照听说模块、读写模块和拓展模块分项编写,具有较强的针对性和实用性,为学生通过本教材的学习,掌握职场生存和发展必需的英语基本技能提供了可靠的保障。

《高级职业英语》系列教材共三级,每级由《听说教程》、《读写教程》、《拓展教程》以及《教师参考书》组成。

本系列教材每单元围绕同一职业岗位技能展开训练,每个教程既相对独立,又相互联系和互为补充,从而形成一个有机的整体。

《听说教程》、《读写教程》、《拓展教程》后都附有MP3光盘,《教师参考书》后附有电子教案光盘。

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内容概要

《高级职业英语教师参考书3》遵循“面向社会，针对岗位，强化能力，促进发展”的宗旨，坚持“能力本位、任务驱动、行动导向、教学做一体化”的教学模式和以岗位技能为主线，以职场活动为情景的编写原则，构建“基于工作过程的项目导向”的内容体系，紧扣岗位需求，做到“学中做，做中学”，以“学以致用”、“学以管用”、突出技能训练和全面提高学生完成岗位工作能力为目的。

书籍目录

Teaching Plan for Advanced Career English 3
 Advanced Career English Teachers Manual 3
 Reading and Writing 11
 Unit 1 Conducting a Survey 13
 Section 1 Before-class Activities : Getting Things Ready 13
 Section 2 In-class Activities : Things to Do 13
 Section 3 Things to Write 15
 Section 4 After-class Activities : More Things to Do 15
 Unit 2 Making a Presentation 17
 Section 1 Before-class Activities : Getting Things Ready 17
 Section 2 In-class Activities : Things to Do 17
 Section 3 Things to Write 19
 Section 4 After-class Activities : More Things to Do 20
 Unit 3 Project Management 21
 Section 1 Before-class Activities : Getting Things Ready 21
 Section 2 In-class Activities : Things to Do 21
 Section 3 Things to Write 23
 Section 4 After-class Activities : More Things to Do 24
 Unit 4 Workflow Management 25
 Section 1 Before-class Activities : Getting Things Ready 25
 Section 2 In-class Activities : Things to Do 25
 Section 3 Things to Write 27
 Section 4 After-class Activities : More Things to Do 28
 Unit 5 Quality Control 30
 Section 1 Before-class Activities : Getting Things Ready 30
 Section 2 In-class Activities : Things to Do 30
 Section 3 Things to Write 32
 Section 4 After-class Activities : More Things to Do 33
 Unit 6 Global Sourcing 34
 Section 1 Before-class Activities : Getting Things Ready 34
 Section 2 In-class Activities : Things to Do 34
 Section 3 Things to Write 36
 Section 4 After-class Activities : More Things to Do 37
 Unit 7 SYB Online 38
 Section 1 Before-class Activities : Getting Things Ready 38
 Section 2 In-class Activities : Things to Do 38
 Section 3 Things to Write 40
 Section 4 After-class Activities : More Things to Do 41
 Unit 8 Handling Work Stress 42
 Section 1 Before-class Activities : Getting Things Ready 42
 Section 2 In-class Activities : Things to Do 42
 Section 3 Things to Write 44
 Section 4 After-class Activities : More Things to Do 45
 Unit 9 Occupational Health and Safety 46
 Section 1 Before-class Activities : Getting Things Ready 46
 Section 2 In-class Activities : Things to Do 46
 Section 3 Things to Write 48
 Section 4 After-class Activities : More Things to Do 48
 Unit 10 Retrospect and Prospect 50
 Section 1 Before-class Activities : Getting Things Ready 50
 Section 2 In-class Activities : Things to Do 50
 Section 3 Things to Write 52
 Section 4 After-class Activities : More Things to Do 52
 Advanced Career English Teachers Manual 3
 Listening and Speaking 55
 Unit 1 Conducting a Survey 57
 Section 1 Before-class Activities : Getting Things Ready 57
 Section 2 In-class Activities : Things to Do 58
 Section 3 After-class Activities : Listen for Fun 65
 Unit 2 Making a Presentation 66
 Section 1 Before-class Activities : Getting Things Ready 66
 Section 2 In-class Activities : Things to Do 67
 Section 3 After-class Activities : Listen for Fun 73
 Unit 3, I Project Management 74
 Section 1 Before-class Activities : Getting Things Ready 74
 Section 2 In-class Activities : Things to Do 75
 Section 3 After-class Activities : Listen for Fun 82
 Unit 4 Workflow Management 83
 Section 1 Before-class Activities : Getting Things Ready 83
 Section 2 In-class Activities : Things to Do 84
 Section 3 After-class Activities : Listen for Fun 90
 Unit 5 Quality Control 91
 Section 1 Before-class Activities : Getting Things Ready 91
 Section 2 In-class Activities : Things to Do 92
 Section 3 After-class Activities : Listen for Fun 99
 Unit 6 Global Sourcing 100
 Section 1 Before-class Activities : Getting Things Ready 100
 Section 2 In-class Activities : Things to Do 101
 Section 3 After-class Activities : Listen for Fun 107
 Unit 7 SYB Online 108
 Section 1 Before-class Activities : Getting Things Ready 108
 Section 2 In-class Activities : Things to Do 110
 Section 3 After-class Activities : Listen for Fun 116
 Unit 8 Handling Work Stress 117
 Section 1 Before-class Activities : Getting Things Ready 117
 Section 2 In-class Activities : Things to Do 118
 Section 3 After-class Activities : Listen for Fun 125.....
 Advanced Career English Teachers Manual 3
 Extended Book

章节摘录

This task is to cultivate students ability to make coherent utterances. To lower the level of difficulty, two measures are taken: first, they've got the chance to speak with other students and have made necessary preparation; second, the recording provides another chance for them to listen to what is actually already quite familiar to them.

Play the recording 2-3 times. For the 2nd playing, pause for a while after each sentence to allow students time to take notes. Tell them to jot down key words only. Then have some of them report what they've heard to the class. The teacher may also tell students to make a presentation of what they have prepared by themselves.

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