

<<大学英语快速阅读教程（第4册）>>

图书基本信息

书名：<<大学英语快速阅读教程（第4册）>>

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内容概要

《大学英语快速阅读教程(第4册)》是根据教育部新颁布的《大学英语课程教学要求》编写而成，适用于大学二年级（下）非英语专业学生或具有同等英语水平的阅读爱好者。本教程编写目的是，通过积极主动的快读训练，帮助学生扩大英语词汇量，提高快速浏览能力、准确猜词能力、独立分析能力和归纳总结能力。

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Try to keep your hands lower than your elbows; rest them on the arms of the chair. Try to gauge interviewers' preferred distance by their seating arrangements. Move closer only if they seem skeptical about what you're saying. Where you sit, too, is as important as how you sit. If you are sitting on the edge of the seat, it can make you look eager but also scared. Go ahead and slide to the back of the chair and sit tall and straight. That will make you look confident and comfortable. Girls should not cross their legs and instead sit with their knees together. Men should avoid sitting with their legs too wide apart. How to Use Your Voice Add Volume to Increase Authority. Remember that your voice always sounds louder to you than to anyone else. Also remember that your voice is an instrument; it needs to be warmed up, or it will creak and crack at the beginning of your presentation. If you warm up with a high volume, as though projecting to those in the back row, your volume also will improve your vocal quality. Volume adds energy to your voice; it has the power to command or lose listeners' attention.

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